



COST OF ATTENDANCE ADJUSTMENT FORM

**SUNY Potsdam Financial Aid
Office**
44 Pierrepont Avenue
Potsdam, NY 13676
Phone: 315-267-2162
FAX: 315-267-3067

Student Name (Print) _____ **Date** _____

Student Signature _____ **ID#:** _____

My signature above certifies that, to the best of my knowledge, the information and supporting documentation contained herein accurately reflect the actual costs for the listed expenses.

What semester(s) is this adjustment for? **Summer 2016** _____ **Fall 2016** _____ **Spring 2017** _____

Listed below are the allowable expenses, followed by the *required documentation. *See Cost Breakdown * on reverse*

<u>Expense</u>	<u>Amount</u>		<u>*Required Documentation</u>
	<u>Fall</u>	<u>Spring</u>	
Child Care	_____	_____	Written statement from child care provider (Documentation must include Name, address, phone # and signature of provider if applicable. Must have hours per week, and cost per hour.)
Computer	_____	_____	Receipt for computer (Maximum \$1500) (Must have been purchased within the last year) (Can only increase once during your academic career)
Instrument	_____	_____	Written estimate or receipt for instrument and Written justification from faculty/advisor
Rent & Utilities	_____	_____	Written statement from landlord or copy of lease and copies of recent utility bills (must exceed budgeted amount, see back)
Other	_____	_____	e.g. Study Abroad, Student Teaching, Internship, NSE (Must have written budget with costs)
Mileage	_____	_____	Written statement indicating the mileage between home and SUNY Potsdam (e.g.: print out from map quest) and the number of days traveled per week. (Must be greater than 50 mile round trip.)

Only certain expenses directly related to your enrollment in this institution will be considered (ex. Study abroad, rent above the standard costs*, commuting from an unusually long distance, child care costs while you attend classes.) Car insurance, car payments, cell phone, internet access, credit card payments, cable and phone are considered non-essential personal expenses which **CANNOT** be considered.

◆ IN MOST CASES, THE TYPE OF AID AVAILABLE AFTER ADJUSTMENTS MAY ONLY BE FEDERAL OR PRIVATE LOANS.

Please complete and return this form to the Financial Aid Office along with all documentation required.

♦2016/2017 Budget Components for Off Campus Student

Room	\$5875/year	\$2938/semester
Board	\$3245/year	\$1620/semester
Travel	\$800/year	\$400/semester
Books	\$810/year	\$405/semester

If your documented costs do not exceed these figures, no adjustments will be made.

◆ Maximum Annual Loan Limits—Subsidized and Unsubsidized Direct Stafford Loans

YEAR	Dependent Undergraduate	Independent Undergraduate	Graduate
First Year	\$5,500	\$9,500	20,500
Second Year	\$6,500	\$10,500	
Third Year and Beyond	\$7,500	\$12,500	

If your loans equal these annual limits:

- **Dependent Undergraduate students would only be eligible to apply for additional PLUS loan or Alternative (Private) loan funding.**
- **Independent Undergraduate students would only be eligible to apply for Alternative (Private) loan funding**
- **Independent Graduate students would be eligible to apply for Graduate PLUS loan or Alternative (private) loan funding.**